

Tuesday, June 10, 2025

5:00 PM Topsfield Town Library - Topsfield Room

Meeting - Called to order at 5:00 PM by Roberta Whiting

Members Present - Caroline Playter, Nancy Lehman, Roberta Whiting, Anthony Andon, Sherrill Roach, Director Dan Tremblay

Members Absent - Maureen McCarthy

Reading and Approval of Meeting Minutes -

- Approve May 13, 2025 meeting minutes - R. Whiting moved to amend the meeting minutes and approve the minutes as amended, seconded and unanimously approved to accept the minutes as amended.

Reports of officers, boards and committees -

Friends of the Library update - N. Lehman - The Friends have not met since the last BOLT meeting. However, they did formally approve the funding for the new water/water bottle filler dispenser for the second floor of the library. The Friends are busy preparing for their annual book sale. Their next meeting is scheduled for June 18, 2025.

Art Committee update - C. Playter - N. Lehman and D. Tremblay will coordinate removal and replacement of the outdoor sculpture this fall. Roz Broch is preparing information packets on all the procedures she assists the Art Committee with so that there will be continuity when she leaves in August. The members discussed the mission of the Art Committee and its goals. The Art Committee is looking for community members as Pat O'Connor has moved and is no longer part of the committee.

Music Committee update - D. Tremblay - The music committee has no further updates from the last BOLT meeting.

Budget/Finances – D. Tremblay - All on target. See attached.

Director's Report - D. Tremblay - see attached.

Unfinished Business -

- Art Purchase - The members discussed purchasing the owl sculpture - "Great Adventure" - in the rotunda. The purchase price D. Tremblay negotiated with the artist

is \$4,800, which would include the loan price already provided of \$550, leaving a total of \$4,250 owed to the artist. Her list price in the Pingree catalogue was originally \$6,800. C. Playter moved that the piece be purchased for the total of \$4,800, seconded and unanimously approved.

- **Facilities Update** - D. Tremblay – AC Project- There was some condensation in the system in the Activity Room that may need some attention. This will be addressed. Elevator - D. Tremblay - The elevator needs a door component in order to fully pass inspection. The library received a 90 day extended certificate while the work is pending. This work should be completed during this year’s budget and should be a minor project. Generator - D. Tremblay - The generator is being worked on. The voltage regulator is being worked on. The generator is ten years old.

New Business - Federal Funding Issues - The members discussed various data bases from the Commonwealth that previously were available at no charge that will now be fee-based. The Consortium is evaluating this and looking into putting together a package that would be more economical than having each library pay for each data base separately.

Schedule Next Board Meeting - There will be no board meeting in July. The next board meeting is scheduled for August 12, 2025 in the Topsfield Room.

Meeting Adjourned - C. Playter moved to adjourn the meeting at 6:00 PM, seconded with unanimous approval.

Respectfully submitted,

Nancy Lehman, Secretary

Attachments:

Meeting Agenda, June 10, 2025

Minutes, May 13, 2025

Director’s Report, June 2025

Monthly Financial Report Fiscal 2025 through May 2025

Gould A and B Fund Profiles FY 2025 through May 2025