

**Tuesday, February 10, 2026**

**5:00 PM Topsfield Town Library – Activity Room**

**Meeting** – Called to order at 5:00 PM by Maureen McCarthy

**Members Present** – Maureen McCarthy, Caroline Playter, Nancy Lehman, Roberta Whiting, Sherrill Roach, Anthony Andon, Director Dan Tremblay

**Reading and Approval of Meeting Minutes** – Motion by R. Whiting to accept the minutes as amended, seconded and unanimously approved

**Reports of Officers, Boards, and Committees –**

- . **Friends of the Library Update** - N. Lehman – The Friends renewed their commitment to funding the art scholarship at Masconomet Regional High School. The Strunk family donated \$700 to the Friends in memory of a family member. Use of the museum passes in 2025 saved patrons \$31,529. The Slow River art center will host one art class this year, probably in July. The next Friends meeting is scheduled for tomorrow morning at 10:00 AM.
- . **Art Committee Update** - C. Playter – The Art Committee is researching securing outdoor portable solar lighting for the sculptures on the front lawn. The next exhibit for the Activity Room is scheduled for mid-February with a reception on February 28. Sean Smith has been meeting with other town departments and groups regarding the America 250 celebrations. In early March the painting at the circulation desk will be removed and three recently purchased posters by Eli Stone, a local Topsfield artist, will be hung in its place. The next Art Committee meeting is scheduled for March 11, 2026 at 4:15 PM.
- . **Music Committee Update** - M. McCarthy – The B.U. TrebleMakers will Perform on Sunday, April 12, at the Great Hall at Town Hall. A Jimmy Buffet tribute band, Island Castaways, will perform on the Town Common on Sunday, August 23, at 6:00 PM. The next meeting of the Music Com-

mittee is scheduled for April 14, 2026.

**Budget/Finances** – D. Tremblay – D. Tremblay reviewed budget and finances with Board members. Budgets from FY 24-27 were discussed in detail. The MAR requirement for FY 2027 was discussed. See attached.

**Director's Report** – D. Tremblay – See attached.

**Unfinished Business** –

. **Facilities Update** – D. Tremblay –

- (1) The painting is completed in the Children's Room. One of the windows sustained a crack due to the weather and will be replaced.
- (2) The funding for the front door upgrade was approved by the Commonwealth but it has not yet been transferred to the Town. D. Tremblay is following up. The work will be done during warmer weather.
- (3) The HVAC controls system was discussed again. The system is aging and getting difficult to maintain. This will be a warrant article for the Town to consider an upgrade.

**New Business** –

- . **Handheld Device Policy** – The members discussed this policy and agreed that it appeared obsolete. It is more appropriate to have an updated policy that mentions that these handheld devices may currently be part of the Library of Things. There was a discussion about replacement cost for items lost or damaged as well as a drop off policy. This will be reviewed at the next BOLT meeting.

**Schedule Next BOLT Meeting** – Scheduled for Wednesday, March 11, 2026 at 5:00 PM in the Topsfield Room.

**Meeting Adjourned** – M. McCarthy moved to adjourn the meeting at 6:30 PM.

Respectfully submitted,

Nancy Lehman, Secretary

Attachments:

Meeting Agenda, February 10, 2026

Meeting Minutes, January 13, 2026

Director's Report, February 2026

Monthly Financial Report FY 2026 through Jan 2026

Gould A and B Fund Profiles 2026 through Jan 2026

FY 2024 through FY 2027 spreadsheet

TTL Handheld Device Policy