

Tuesday, September 10, 2024

5:00PM Topsfield Town Library – Activity Room

Meeting – Called to order at 5:00 PM by Cary Playter

Members Present – Roberta Whiting, Gail Bryson, Nancy Lehman, Cary Playter, Carolyn Jensen, Director Dan Tremblay.

Members Absent - Maureen McCarthy

Reading and Approval of Meeting Minutes

- **Approve August 13, 2024 meeting minutes** – motion by R. Whiting to accept with unanimous approval.

Reports of officers, boards and committees

- **Friends of the Library update** – N. Lehman – next meeting tomorrow. Topics to be discussed include water bubblers, inclusion in Stroll Magazine, turnover of CDs.
- **Art Committee update** – C. Jensen – Committee will be meeting with Judith Kline on September 18th to look at sculptures at Pingree. Current installation to be removed in November and new installations placed by early December. Art receptions have been poorly attended and committee is discussing other options including videoed author presentation. Video equipment will be requested through the Gould Fund for this and other uses. Steve Fantone is doing a drone photography presentation on the Town Common this weekend. October visiting artist Peter Miller is requesting that all proceeds from any sales go to Alex’s Roast Beef. Activity Room is booked for art installations thru January. Higher rates are anticipated this year for speakers. Proposed Art Committee budget reviewed with positive response. Next meeting is October 30th @ 10:30AM.
- **Music Committee update** – M. McCarthy/G. Bryson – “Little Lies”/Fleetwood Mac tribute concert on August 25 was well attended with many positive comments. “Duelling Pianos” is scheduled for October 27th and an Irish Tenor with two possible accompanists on March 9, 2025, both at Town Hall. Next music committee meeting is September 16th@ 3PM.

Budget/Finances/Capitol Plan – D. Tremblay – see attached. On target.

Director’s Report – D. Tremblay - see attached.

Unfinished Business

- **Facilities Update** – D. Tremblay – Plumbers have been on site to review fountains. New Fountains can be installed, funds need to be allocated from

Friends. A/C Condenser needs to be reviewed as one circuit isn't working. Basement project to be started in coming weeks. New chairs have been ordered for Children's Room.

New Business

- **FY25 Trust Commissioner of Trust Funds Projections and Requests** – D. Tremblay – (see request outline) Request outline reviewed. Motion to approve Trust Commission Request Outline for the Topsfield Town Library by N. Lehman with unanimous approval.

Schedule Next Board Meeting – October 8th, 2024 at 5 PM in Activity Room

Meeting Adjourned – Motion by to adjourn meeting R. Whiting at 6.08PM and seconded with unanimous approval.

Respectfully submitted,

Gail Bryson, Secretary

Attachments:

Meeting agenda, Tuesday September 10, 2024

Minutes August 13, 2024

Director's Report August 2024

Monthly Financial Report FY2025 thru August 2024

Gould A and B Fund Profiles FY2025 thru August 2024

Proposed Art Committee Budget 2025

FY25 Trust Request Outline – Topsfield Town Library